

RAIL-TECH ASIA 2008

GENERAL INFORMATION AND RULES & REGULATIONS FOR EXHIBITOR

1. **EVENT : Rail-Tech Asia 2008**
International Trade Fair and Conference
2. **VENUE:** Pragati Maidan, New Delhi, India
3. **DATES & DURATION**
 - 3.1 December 03-05, 2008 (Wednesday - Friday)
 - 3.2 Business Visitors 10.00 - 14.00 Hrs.
 - 3.3 General Visitors 14.00 - 18.00 Hrs. (upto 1600 hrs. on last day)
4. **ORGANISERS**
 - 4.1 **TAFCON PROJECTS (INDIA) PVT. LTD.,** New Delhi
and **EUROPOINT b.v.,** The Netherland
Registered Office: C-60, Nizamuddin East,
New Delhi-110013, India
5. **SPACE & FACILITIES**
 - 5.1 **Bare Space (minimum booking 50sq.mts.)**
General facilities for Bare space include general security, general decoration in and around exhibition halls, signage, general illumination inside and outside halls, cleaning of aisles and exterior, general publicity for visitor promotion, entry in RAIL-TECH ASIA 2008 Trade Fair Directory and complimentary one copy of Trade fair Directory, business centre facilities (on payment)
 - 5.1.1 Participation charges indicated on this application form (on reverse)
 - 5.2 **Built up stalls-area as per layout (minimum booking 12sq.mts)**
 - 5.2.1 Package of facilities for built up stalls includes back and side partitions with modern prefabricated system similar to octanorm and PVC laminated panels, synthetic carpet, fascia in English with stall number written in uniform style, one spot light per 3sq.mts., one 5 amp socket per stall, one counter & two chairs for every 12sq.mts. area, electricity consumption for lighting, general security in Exhibition halls, general decoration in and around halls, general publicity for visitor promotion, entry in the RAIL-TECH ASIA 2008 Trade Fair Directory and complimentary one copy of the Trade Fair Directory, business centre facility (on Payment)
 - 5.2.2 Participation charges indicated on this application form (on reverse)
6. **SPACE ALLOTMENT**
Allotment of space will be on "**First Come First Served Basis**" as soon the Exhibitor signs the Space Booking Form which may be sent accompanied by initial payment. Stall/ area will be allotted with confirmed booking & initial payment. **Possession of the stall/space will be handed over on receipt of the full dues.**
7. **SERVICE CHARGES**
The service charges will include, charges for electricity for bare space booking, additional electricity for built up stalls and 3 phase power load for demonstration of machinery and water connection etc. Charges are payable at the rates indicated in the application form (on reverse).
8. **TRADE FAIR DIRECTORY**
The Organisers will publish Trade Fair Directory, a free entry in the Directory covering name and address of exhibitor, name of Chief Executive, telephone, fax, area of specialisation, exhibits displayed and company profile not exceeding 75 words. Please compile the proforma as indicated and send back alongwith the application.
9. **TERMS OF PAYMENT**
 - 9.1 Allotment on "**First Come First Served Basis**"
 - 9.2 All applications are to be accompanied by payment as per following scheduled.
 - 9.3 20% at the time of booking.
 - 9.4 40% on or before May 31, 2008
 - 9.5 40% on or before September 30, 2008
10. **NON ALLOCATION, CANCELLATION, NON PARTICIPATION**
 - 10.1 If the Organisers reject an application and do not allot space, payment made by the prospective Exhibitor is refunded.
 - 10.2 If the Exhibitor cancels participation before January 31, 2008, 25% of the participation charges are adjusted and balance returned to party.
 - 10.3 If the Exhibitor withdraws or cancels participation by March 31, 2008, 50% of the charges will be forfeited.
 - 10.4 If the Exhibitor cancels his participation after April 18, 2008, Full participation / Service charges will be forfeited.
 - 10.5 If the Exhibitor fails to turn up for setting up the stall or cancels his participation at the last minute, Organisers shall utilise the space/stall in any manner they deem fit, and all the money paid by / due from the party shall stand forfeited/ recovered.
 - 10.6 Registration / other service charges once paid are not refundable in any case.
 - 10.7 In case of shortfall in payment of dues by the party who confirm participation, the party shall be liable to pay the amount due to the Organisers.
11. **CO-EXHIBITORS AND SUBLETTING**
Subletting of stalls is prohibited. Exhibitors may however share stalls with Co-Exhibitors only after obtaining written permission from Organisers. National sector Exhibitors are not allowed to share their stall with their overseas principals/ collaborators and not register overseas Exhibitors as their Co-Exhibitors. They can join their overseas principals as co-exhibitors on payment of prescribed registration charges to the Organisers.
12. **TECHNICAL GUIDELINES**
Exhibitors with Bare Space are to submit design of the stall to Organisers and obtain approval for the plans in writing. 4 copies of the plans with front/side elevations special features of the display & electrical plan etc. to be submitted 3 months before the date of RAIL-TECH ASIA 2008 and one copy will be returned to the Exhibitor bearing 'plan approved' by the Organisers.

Exhibitors are required to comply with instructions issued by Organisers regarding schedule for setting up and dismantling stalls. Failure to comply with the instructions will attract penal rental charged by ITPO and Exhibitors are liable to pay the penal rental.
13. **OVERALL HEIGHT OF DISPLAY**
Normal height of stands shall be 2.50 mts. If Exhibitors are particular of height more than 2.50 mts, written permission of Organisers may be obtained after submitting appropriate plans.

Height of display stands in the central areas of the Exhibition Hall / Island locations may be restricted to bare minimum so that a clear overall view of the display in the hall is available for the visitors to the hall (s).
14. **GENERAL**
The Exhibitors are liable for bodily harm to persons (Staff /Agents/Organisers and other Exhibitors/visitors) and damage to property of ITPO/Organisers and other Exhibitors caused by himself or his agents during transportation, installation, fair duration and dismantling periods.
15. **RIGHTS OF ORGANISERS**
To reject any application for space without assigning any reason. To amend the terms and conditions of participation and issue additional Rules and Regulations for the Exhibitors from time to time which shall be binding on the Exhibitors. To recover from the exhibitor any amount remaining unpaid. To recover from the Exhibitors, compensation for losses/damages caused to the property or reasonable penalty for any wilful contravention of these conditions of participation. To postpone, curtail, extend or abandon the Exhibition or change the venue of Exhibition or change the allotment of space/stall or close some or all sections of it temporarily or permanently if unforeseen circumstances so require. In such circumstances, the Exhibitors shall not be entitled to withdraw from the contract or to claim any compensation or damage. To take photographs or video film of the interior of any stall and to use the same for promotional work.
To refuse permission to any Exhibitor to clear his stall if he has not discharged all dues to the Organisers or to retain Exhibits or other goods as collateral security till dues are paid.
16. **FACILITY FOR TEMPORARY IMPORTATION OF EXHIBITS**
Facility for temporary importation of exhibits are not allowed for National Exhibitors.
17. **INSURANCE**
Organisers shall not be responsible for any loss whatsoever incurred by Exhibitors and they should obtain insurance coverage for their exhibits against all risks and for the periods covering transportation, preparation, setting up, currency and dismantling and return transit.
18. **COUNTER SALES**
Counter sales are not permitted at the Exhibition. However Exhibitors can dispose of their exhibits/equipment after Exhibition is over.
In case of sales of Indian manufactures/exhibits, the payment of sales tax or other applicable taxes as per Orders/Rules of the Govt. of NCT of Delhi/other Authorities concerned will be the direct responsibility of the exhibitors.
19. **FORCE MAJEURE**
Under the conditions of the force majeure which also include strike, lock out, closure, riots, the Organisers reserve the right to alter the opening dates and duration or even cancel the entire Exhibition. In case of change in dates and duration of RAIL-TECH ASIA 2008 the contractual obligation between the exhibitors and the Organisers remain unaffected. In case of cancellation of the Exhibition the stall charges will be refunded to the Exhibitors after deducting the proportionate costs already incurred by the Organisers.
20. **ARBITRATION**
All disputes arising in connection with this Agreement shall be finally settled by a Sole Arbitrator, to be appointed by the Organisers, under the provisions of Indian Arbitration and Conciliation Act, 1996. The place of arbitration shall be New Delhi
21. **JURISDICTION**
Only the Courts in Delhi alone shall have jurisdiction.

Company Stamp _____
Date _____
Place _____

Signature _____
Name _____
Designation _____